

arnold street gallery

Arnold Street Gallery | 189 Arnold Street, North Bendigo VIC 3550 |
m: +61 (0) 439 571 054 e: susan@arnoldstreetgallery.com w: www.arnoldstreetgallery.com

Exhibition Proposal Guidelines

Arnold Street Gallery

a: 189 Arnold Street, North Bendigo, 3550

p: 0439 571 054

e: arnoldstreetgallery189@gmail.com

ABOUT THE GALLERY:

Arnold Street Gallery is an eclectic contemporary art gallery and project space established by Bendigo based artists Susan McMinn and Tegan Wheeldon. Located in North Bendigo in what was once the local 'tuck shop', the gallery is well situated being only approximately 6 mins from the Bendigo Arts precinct located opposite the Cambrian Hotel. The gallery is designed for the exhibition and sale of contemporary art by emerging and established Australian artists. Arnold Street Gallery aims to provide a supportive environment where artists working in a range of media can showcase their works in an exciting funky space.

OPENING HOURS:

Wed - Sat 12.00pm – 5:00 pm

EXHIBITION COSTS:

Option 1

Full Gallery Hire including Large and Small Galleries:

- Full Gallery rent \$ 450 per week hire for 2 weeks | \$400 per week for 3 weeks
- Non-refundable deposit of \$350 paid upfront (deducted from balance)

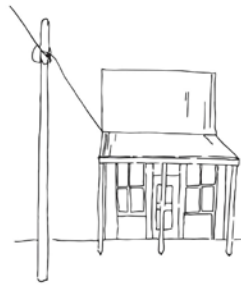
- Printing of Invitations \$45 (optional)
- \$100 refundable security deposit to be with balance 4 weeks prior to exhibition install date
- Commission 30% on sale of artwork

Option 2

Large Gallery Hire

- Large Gallery hire \$ 400 per week for 2 weeks | \$350 per week for 3 weeks
- Non-refundable deposit of \$350 paid upfront (deducted from balance)

- Printing of Invitations \$45 (optional)
- \$100 security deposit to be with balance 4 weeks prior to exhibition install date
- Commission 30% on sale of artwork



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Option 3

Small Gallery Hire

- Small Gallery hire \$ 180 per week for 2 weeks | \$150 per week for 3 weeks
- Non-refundable deposit of \$180 paid upfront (deducted from balance)
- Printing of Invitations \$45 (optional)

Option 4

Outdoor Sculpture Gallery Hire

- Outdoor Sculpture Gallery hire \$ 180 per week for 2 weeks | \$150 per week for 3 weeks
- Non-refundable deposit of \$180 paid upfront (deducted from balance)
- Printing of Invitations \$45 (optional)

Arnold Street Gallery will:

- Create all graphics for invitations and flyers
- Print 2 flyers
- Provide in local and social media and Bendigo city council arts news and tourism website.
- List and promote represented artists with Bio, CV and works
- Feature the exhibiting artist on our social media platforms including Facebook, Instagram and website
- Provide a Media Release
- Prepare an email exhibition invitation and distribute to gallery database

- \$100 security deposit to be with balance 4 weeks prior to exhibition install date
- Commission 30% on sale of artwork

- \$100 security deposit to be with balance 4 weeks prior to exhibition install date
- Commission 30% on sale of artwork
- Printing of hardcopy invitations 30 hardcopy and 3 flyers \$45.00 |Optional

- Supervise the gallery and sales
- Organise opening night function – gallery will provide a set amount of food and drink including 4 bottles of wine and two cheese platters
- Provide assistance with preparation of artist/s statement
- Provide installation advice
- Provide basic tools and materials to hang work and return walls to their original state at uninstall
- Provide public liability insurance – artist to insure own work.
- Include selected works for sale online



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OPENING NIGHT:

- Arnold Street gallery will supply 4 bottles of wine and two cheese platters
- BYO is not permitted

EXHIBITION ARRANGEMENTS:

- Exhibitions run for two or three weeks as booked
- Openings are held from 6-9pm pm on Thursday evenings during daylight savings and 2 – 4 pm on Saturdays during winter.
- Exhibitions and openings are supervised by gallery staff

EXHIBITION PROPOSAL REQUIREMENTS:

Solo Exhibitions

Please include:

- Your name, address and contact details
- A current CV as a word document (no longer than A4)
- Quality visual support material including 8 – 10 images – no more than 76 dpi jpg for your application. Higher quality images will be required upon acceptance.
- Dimensions of images

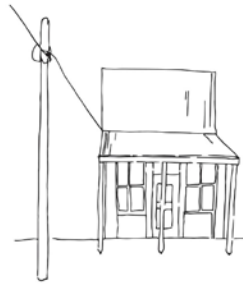
Group Exhibitions

Please include:

- One CV for each group member (no longer than A4)
- Name, address and phone number of each group member
- Name and phone number of **one** contact person.
- Quality visual support material including 5 images – no more than 76 dpi jpg for your application. Higher quality images will be required upon acceptance.
- Dimensions of images

- Artist's statement outlining intention and context of exhibition
- An exhibition design outlining how you intend to use the space
- Any special requirements (plinths, alterations)
- Support material you consider relevant

- Individual artist's statement's and group statement outlining intention and context of the show
- An exhibition design outlining the intended use of the space
- Any special requirements (plinths, alterations)
- Supporting material, you consider relevant



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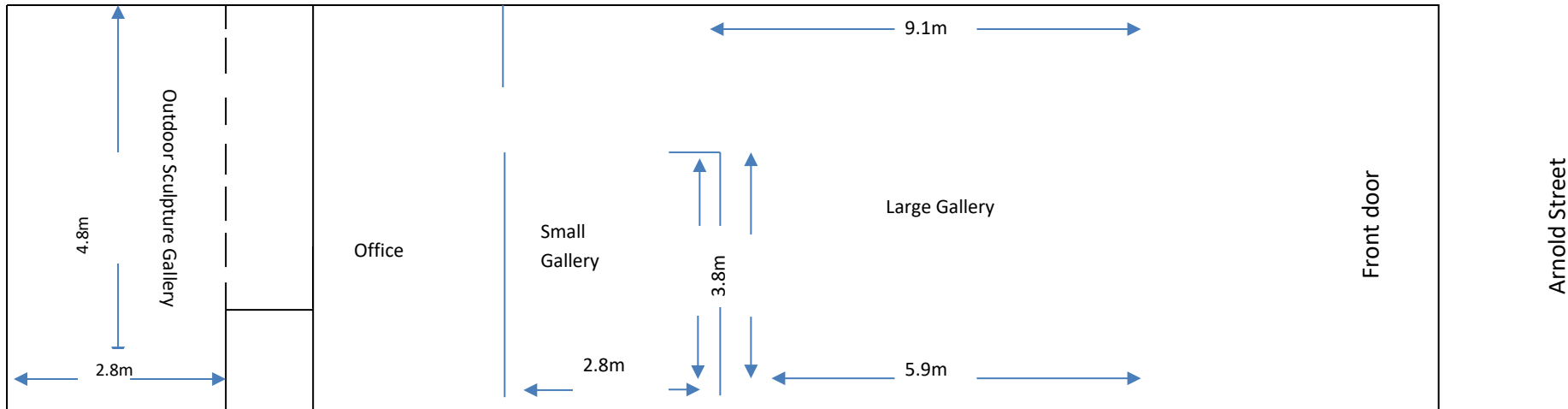
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TO SUBMIT PROPOSAL PLEASE EMAIL:

- Submit completed proposal, CV and images to arnoldstreetgallery189@gmail.com
- For larger files please share using Drop Box or OneDrive.

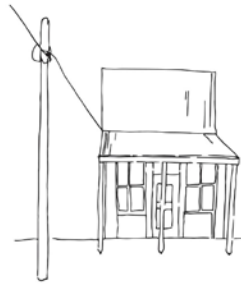
GALLERY LAYOUT AND DIMENSIONS:



THE FINE PRINT:

Exhibiting artists are responsible for:

- Installing your exhibition including completing list of works
- Dismantling your exhibition and returning gallery to pre-exhibition state
- Printing costs and distribution of hard copy invitations using gallery design
- Arrangements including delivery and collection of work to and from gallery
- Insurance of own work
- Supply of high resolution images for graphics
- Assisting in promoting the exhibition on social media



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Conditions:

- Installation of exhibitions is on Sunday and Monday 9:30 – 5:30pm
- Dismantling of exhibitions is on Saturday 4 – 6 pm
- All work exhibited must have been produced or curated by the Exhibiting artist/s
- Arnold Street Gallery may not accept works that are unfinished, wet or deemed unsafe to gallery visitors
- Arnold Street Gallery will design professional hardcopy invitations with image supplied by the artist
- **Bookings are only confirmed on receipt of a non-refundable deposit of \$350** - The balance of the gallery hire is payable 4 weeks prior to exhibition
- Artists must make an appointment to discuss the Artists agreement
- Artist will incur a fee in accordance with fees set out in exhibition agreement should gallery not be returned to pre-exhibition state
- In order to extend audiences, Arnold Street Gallery may invite artists to give an artist talk, schedule functions, launches and seminars
- Artists are encouraged to endorse Arnold Street Gallery in any online advertising
- Artist must acknowledge representation by a gallery or agent
- To promote and sell work on Facebook online platform artists are required to supply high quality 300 dpi images of work after acceptance to exhibit.
- Any sales of exhibited works must go through the gallery
- Gallery staff will assist artists by taking responsibility for these activities

THE TEAM

Director: Dr Susan McMinn BVAHonPhD | Gallery Administration: Yoko Maejima

[Where to Find Us](#) – 189 Arnold Street, North Bendigo

IMPORTANT INFORMATION:

The information and pricing outlined in this proposal guideline is correct at the time of printing and is subject to change. Please feel free to discuss your application with the gallery and confirm details prior to applying. Arnold Street Gallery is a new and innovative space in Bendigo and will be launching their online presence in the coming weeks. Arnold Street Gallery seeks to represent and promote contemporary art in Bendigo and invites contemporary emerging and established artists from all regions of Australia to apply. Art works are the responsibility of the artist. Guidelines may be subject to review at the discretion of the Gallery.