

# arnold street gallery

Arnold Street Gallery | 189 Arnold Street, North Bendigo VIC 3550 |  
m: +61 (0) 439 571 054 e: susan@arnoldstreetgallery.com w: www.arnoldstreetgallery.com

## ***Exhibition Proposal Guidelines***

### **Arnold Street Gallery**

a: 189 Arnold Street, North Bendigo, 3550

p: 0439 571 054

e: [arnoldstreetgallery189@gmail.com](mailto:arnoldstreetgallery189@gmail.com)

#### **ABOUT THE GALLERY:**

Arnold Street Gallery is an eclectic contemporary art gallery and working studio space established by Bendigo based artists Susan McMinn and Tegan Wheeldon. Located in North Bendigo in what was once the local 'tuck shop', the gallery is well situated being only approximately 6 mins from the Bendigo Arts precinct and 2 min from the new Arts Series Hotel. The gallery is designed for the exhibition and sale of contemporary art by emerging and established Australian artists. Arnold Street Gallery aims to provide a supportive environment where artists working in a range of media can showcase their works in an exciting funky space.

#### **OPENING HOURS:**

Wed - Sat 12.00pm – 5:00 pm

#### **EXHIBITION COSTS:**

##### **Option 1**

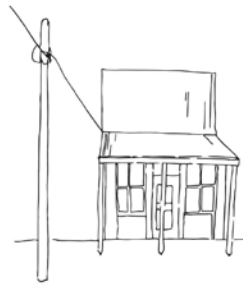
#### **Full Gallery Hire including Large and Small Galleries excluding sculpture courtyard:**

- Full Gallery rent \$ 450 per week hire for 2 weeks | \$400 per week for 3 weeks
- Non-refundable deposit of \$350 paid upfront (deducted from balance)
- \$100 refundable security deposit to be with balance 4 weeks prior to exhibition install date
- Commission 30% on sale of artwork
- Printing of 30 hardcopy invitations and 3 flyers \$45.00 |Optional

##### **Option 2**

#### **Large Gallery Hire**

- Large Gallery hire \$ 400 per week for 2 weeks | \$350 per week for 3 weeks
- Non-refundable deposit of \$350 paid upfront (deducted from balance)
- \$100 security deposit to be with balance 4 weeks prior to exhibition install date
- Commission 30% on sale of artwork
- Printing of hardcopy invitations 30 hardcopy and 3 flyers \$45.00 |Optional



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### **Option 3**

#### **Small Gallery Hire**

- Small Gallery hire \$ 180 per week for 2 weeks | \$150 per week for 3 weeks
- Non-refundable deposit of \$180 paid upfront (deducted from balance)
- \$100 security deposit to be with balance 4 weeks prior to exhibition install date

### **Option 4**

#### **Outdoor Sculpture Gallery Hire**

- Outdoor Sculpture Gallery hire \$ 180 per week for 2 weeks | \$150 per week for 3 weeks
- Non-refundable deposit of \$180 paid upfront (deducted from balance)

#### **Arnold Street Gallery will:**

- Provide a listing in trouble magazine, and local and social media and Bendigo Tourism
- List and promote represented artists with Bio, CV and works
- Feature the exhibiting artist on our social media platforms Facebook, Instagram and website
- Media Release
- Prepare an email exhibition invitation and distribute to gallery database
- Supervise the gallery and sales

- Commission 30% on sale of artwork
- Printing of hardcopy invitations 30 hardcopy and 3 flyers \$45.00 |Optional

- \$100 security deposit to be with balance 4 weeks prior to exhibition install date
- Commission 30% on sale of artwork
- Printing of hardcopy invitations 30 hardcopy and 3 flyers \$45.00 |Optional

- Organise opening night function – gallery will provide a set amount of food and drink including 4 bottles of wine and two cheese platters
- Provide assistance with preparation of artist/s statement
- Provide installation advice
- Provide basic tools and materials to hang work and return walls to their original state at uninstall
- Provide public liability insurance – artist to insure own work.
- Include selected works for sale online



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#### OPENING NIGHT:

- Arnold Street gallery will supply 4 bottles of wine and two cheese platters
- BYO is not permitted

#### EXHIBITION ARRANGEMENTS:

- Exhibitions run for two or three weeks
- Openings are held from 6-9pm pm on Thursday evenings during daylight savings and 2 – 4 pm on Saturdays during winter.
- Exhibitions and openings are supervised by gallery staff

#### EXHIBITION PROPOSAL REQUIREMENTS:

##### Solo Exhibitions

##### Please include:

- Your name, address and contact details
- A current CV as a word document (no longer than A4)
- Quality visual support material including 8 – 10 images – no more than 76 dpi jpg for your application. Higher quality images will be required upon acceptance.
- Dimensions of images

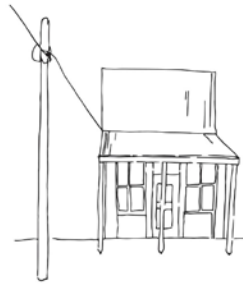
##### Group Exhibitions

##### Please include:

- One CV for each group member (no longer than A4)
- Name, address and phone number of each group member
- Name and phone number of **one** contact person.
- Quality visual support material including 5 images – no more than 76 dpi jpg for your application. Higher quality images will be required upon acceptance.
- Dimensions of images

- Artist's statement outlining intention and context of exhibition
- An exhibition design outlining how you intend to use the space
- Any special requirements (plinths, alterations)
- Support material you consider relevant

- Individual artist's statement's and group statement outlining intention and context of the show
- An exhibition design outlining the intended use of the space
- Any special requirements (plinths, alterations)
- Supporting material, you consider relevant



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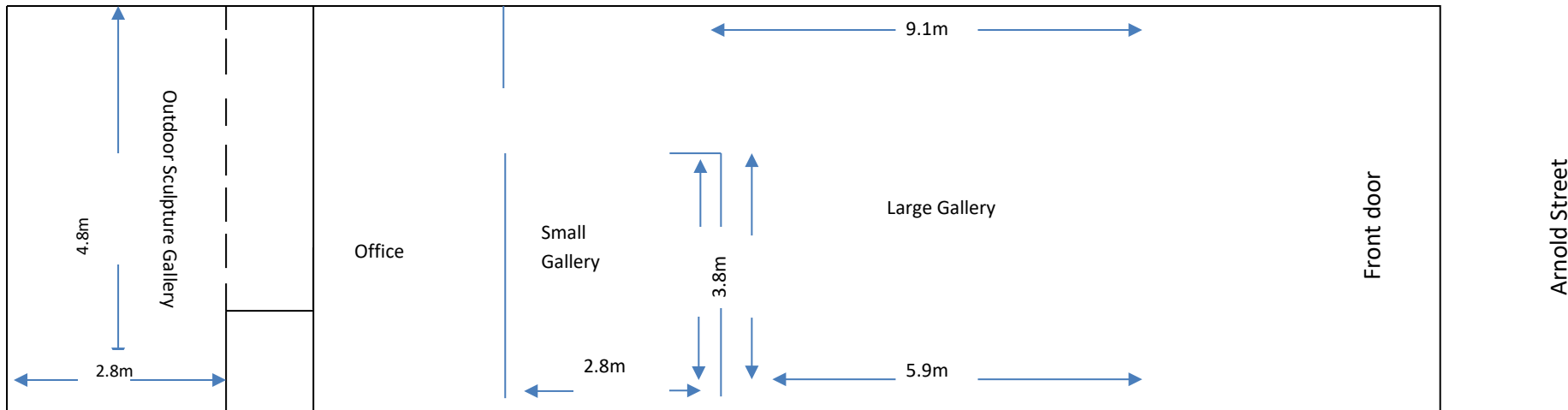
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### TO SUBMIT PROPOSAL PLEASE EMAIL:

- Submit completed proposal, CV and images to [arnoldstreetgallery189@gmail.com](mailto:arnoldstreetgallery189@gmail.com)
- For larger files please share using Drop Box or OneDrive.

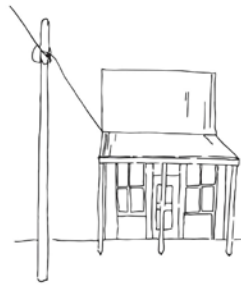
### GALLERY LAYOUT AND DIMENSIONS:



### THE FINE PRINT:

#### Exhibiting artists are responsible for:

- Installing your exhibition
- Dismantling your exhibition and returning gallery to pre-exhibition state
- Printing costs and distribution of hard copy invitations using gallery template
- Arrangements including delivery and collection of work to and from gallery
- Insurance of own work



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#### **Conditions:**

- Installation of exhibitions is on Monday 9:30 – 5:30pm
- Dismantling of exhibitions is on Saturday 4 – 6 pm
- All work exhibited must have been produced or curated by the Exhibiting artist/s
- Arnold Street Gallery may not accept works that are unfinished, wet or deemed unsafe to gallery visitors
- Arnold Street Gallery will design professional hardcopy invitations with image supplied by the artist
- **Bookings are only confirmed on receipt of a non-refundable deposit of \$350** - The balance of the gallery hire is payable 4 weeks prior to exhibition
- Artists must make an appointment to discuss the Artists agreement
- Artist will incur a fee in accordance with fees set out in exhibition agreement should gallery not be returned to pre-exhibition state
- In order to extend audiences, Arnold Street Gallery may invite artists to give an artist talk, schedule functions, launches and seminars
- Artists are encouraged to endorse Arnold Street Gallery in any online advertising
- Artist must acknowledge representation by a gallery or agent
- To promote and sell work on Facebook online platform artists are required to supply high quality 300 dpi images of work after acceptance to exhibit.
- Gallery staff will assist artists by taking responsibility for these activities

#### **THE TEAM**

**Director:** Dr Susan McMinn BVAHonPhD

**[Where to Find Us](#) – 189 Arnold Street, North Bendigo**

#### **IMPORTANT INFORMATION:**

The information and pricing outlined in this proposal guideline is correct at the time of printing and is subject to change. Please feel free to discuss your application with the gallery and confirm details prior to applying. Arnold Street Gallery is a new and innovative space in Bendigo and will be launching their online presence in the coming weeks. Arnold Street Gallery seeks to represent and promote contemporary art in Bendigo and invites contemporary emerging and established artists from all regions of Australia to apply. Art works are the responsibility of the artist. Guidelines may be subject to review at the discretion of the Gallery.